

**Statement of Financial Transactions (SFT) CSV Specification / Format - Version 1.0**

**July 2018**

| <b>MNS</b>  | <b>SFT</b>  | <b>V1.0</b>  |   |   |   |  |                                  |  |                                     |
|---|---|--|---|---|---|--|----------------------------------|--|-------------------------------------|
| <b>Business Registration Number (BRN)</b>                                 | <b>Bank or Non-bank deposit taking institution's Name</b>                       | <b>Income Year</b>   | <b>Telephone Number</b>                             | <b>Mobile Number</b>                        | <b>Name of Declarant</b>                        | <b>Email Address</b>                               |                                  |  |                                     |
| <i>Insert BRN of the Bank or non-bank deposit taking institution Here</i> | <i>Insert Full Name of the Bank or non-bank deposit taking institution Here</i> | <i>Insert Tax Period here - YYYY</i>   | <i>Insert Telephone Number Here</i>                 | <i>Insert Mobile Number Here</i>            | <i>Insert Name of Declarant Here</i>            | <i>Insert Email Address Here</i>                   |                                  |  |                                     |
| <b>Account holder's NIC number/ NCID/Other ID issued by DG</b>            | <b>Account holder's Business Registration Number (BRN)</b>                      | <b>Nationality</b>   | <b>Account holder's Passport Number</b>             | <b>Surname of account holder</b>            | <b>Other Names of account holder</b>            | <b>Account held jointly by two or more persons</b> | <b>Account Number</b>            | <b>Total Deposits</b>                            | <b>Balance as at 30 June</b>        |
| <i>Insert NIC no. or NCID or Other ID for the account holder</i>          | <i>Insert BRN of the account holder</i>   | <i>Insert the nationality code of the account holder where he is an individual</i> | <i>Insert Passport Number of the account holder</i> | <i>Insert surname of the account holder</i> | <i>Insert other names of the account holder</i> | <i>Insert Yes or No</i>                            | <i>Insert the account Number</i> | <i>Insert total deposits made in the account</i> | <i>Insert balance as at 30 June</i> |

## Statement of Financial Transactions (SFT) CSV Specification / Format - Version 1.0

July 2018

### Information to be provided in csv files should be as follows:-

Line 1 and 2 should be exactly as indicated below.

#### Line 1 - Column labels

|            |            |             |
|------------|------------|-------------|
| <b>MNS</b> | <b>SFT</b> | <b>V1.0</b> |
|------------|------------|-------------|

#### Line 2 - Column labels

| <b>Business<br/>Registration<br/>Number (BRN)</b> | <b>Bank or<br/>Non-bank<br/>deposit<br/>taking<br/>institution's<br/>Name</b> | <b>Income<br/>Year</b> | <b>Telephone<br/>Number</b> | <b>Mobile<br/>Number</b> | <b>Name of<br/>Declarant</b> | <b>Email<br/>Address</b> |
|---|---|------------------------|-----------------------------|--------------------------|------------------------------|--------------------------|
|---|---|------------------------|-----------------------------|--------------------------|------------------------------|--------------------------|

#### Line 3 – Header information such as BRN No, Bank Name, Income Year, Telephone Number, Mobile Number, Name of Declarant, Email address

|   |   |  |   |  |  |  |
|---|---|--|---|--|--|--|
| <i>Insert BRN of the<br/>Bank or non-bank<br/>deposit taking<br/>institution Here</i> | <i>Insert Full Name<br/>of the Bank or<br/>non-bank deposit<br/>taking institution<br/>Here</i> | <i>Insert Tax<br/>Period here -<br/>YYYY</i> | <i>Insert<br/>Telephone<br/>Number Here</i> | <i>Insert<br/>Mobile<br/>Number<br/>Here</i> | <i>Insert<br/>Name of<br/>Declarant<br/>Here</i> | <i>Insert Email<br/>Address<br/>Here</i> |
|---|---|--|---|--|--|--|

## Statement of Financial Transactions (SFT) CSV Specification / Format - Version 1.0

July 2018

### Line 3 – Description of each column

|    | Column   | Max. width | Mandatory                            | Validations  |
|----|--|------------|--------------------------------------|--|
| 1. | Business Registration Number (BRN)                 | 9          | Yes                                  | Characters allowed A to Z & 0 to 9.                                |
| 2. | Bank or Non-bank deposit taking institution's Name | 50         | Yes                                  | Characters allowed A to Z & 0 to 9.                                |
| 3. | Income Year  | 4          | Yes                                  | It consists of numbers 0 to 9 only. Format is YYYY.                |
| 4. | Telephone Number                                   | 7          | Yes if Mobile Number NOT provided    | Numbers allowed 0 to 9. It must be of 7 characters only.           |
| 5. | Mobile Number                                      | 8          | Yes if Telephone Number NOT provided | Numbers allowed 0 to 9. Must be 8 characters starting only with 5. |
| 6. | Name of Declarant                                  | 50         | Yes                                  | Characters allowed A to Z & 0 to 9.                                |
| 7. | Email Address                                      | 20         | Yes                                  | It must consist of a valid email address                           |

### Line 4 - Column labels

| Account holder's<br>NIC number/<br>NCID/Other ID<br>issued by DG | Account holder's<br>Business<br>Registration<br>Number (BRN) | Nationality | Account<br>holder's<br>Passport<br>Number | Surname of<br>account<br>holder | Other<br>Names of<br>account<br>holder | Account held<br>jointly by two<br>or more<br>persons | Account<br>Number | Total<br>Deposits | Balance<br>as at 30<br>June |
|--|--|-------------|---|---------------------------------|--|--|-------------------|-------------------|-----------------------------|
|--|--|-------------|---|---------------------------------|--|--|-------------------|-------------------|-----------------------------|

# Statement of Financial Transactions (SFT) CSV Specification / Format - Version 1.0

July 2018

## Line 5 up to end of file - Detail information

|   | Column  | Max. width | Mandatory  | Remarks  |
|---|---|------------|--|--|
| 1 | Account holder's NIC number/ NCID/Other ID issued by DG | 14         | Yes<br>(If Nationality is Mauritian and BRN not provided)<br>No<br>(If BRN provided or Nationality is non-Mauritian and Passport no provided)                              | Where the account holder is a minor who is a Mauritian Citizen holding a Mauritian passport and born abroad, the "Other ID issued by DG" should be used as the person will not have a NIC number.<br>Characters allowed A to Z & Numbers 0 to 9. |
| 2 | Account holder's Business Registration Number (BRN)     | 9          | Yes<br>(If Nationality is Mauritian and NIC/NICD/Other ID not provided)<br>No<br>(If NIC/NICD/Other ID provided or Nationality is non-Mauritian and Passport no. provided) | This is the BRN of the account holder.<br>Characters allowed A to Z & 0 to 9.  |
| 3 | Nationality   | 20         | Yes<br>(If NIC/NICD/Other ID not provided and BRN not provided)  | This is the nationality of the account holder.<br>Characters allowed A to Z & 0 to 9.  |
| 4 | Account holder's  | 50         | No   | This is the Passport number of the account holder.   |

# Statement of Financial Transactions (SFT) CSV Specification / Format - Version 1.0

July 2018

|   |   |    |     |   |
|---|---|----|-----|---|
|   | Passport Number                             |    |     | Characters allowed A to Z & 0 to 9.   |
| 5 | Surname of account holder                   | 50 | Yes | <p>Where the account holder is an individual, the surname should be inserted.</p> <p>Where the account holder is not an individual (Company, société or succession, etc.) the name of the company, société or succession etc. should be inserted.</p> <p>Characters allowed A to Z, a to z and 0 to 9.</p>  |
| 6 | Other Names of account holder               | 40 | No  | <p>Where the account holder is not an individual (Company, société or succession, etc.), the field should be null.</p> <p>Characters allowed A to Z a to z 0 to 9.</p>  |
| 7 | Account held jointly by two or more persons | 3  | Yes | <p>Where the account is held jointly by two or more persons, "Yes" should be inserted or else "No".</p> <p>Where the account is held jointly by two or more persons, the same Account Number, Total Deposits and Balance as at 30 June in respect of the joint account should be inserted in the Statement of Financial Transactions separately for each of the persons holding the account.</p>  |
| 8 | Account Number                              | 16 | Yes | <p>Where, in an income year, an individual, société or succession has made a single deposit exceeding Rs 500,000 or total deposits exceeding Rs 4 million in an account, the details of that account should be included in the Statement of Financial Transactions.</p> <p>Where the account holder is not an individual, société or succession (e.g. a company) the thresholds are Rs 1 m and Rs 8m.</p> <p>Deposits exclude:</p> <ul style="list-style-type: none"> <li>(i) emoluments,</li> <li>(ii) intra-account transactions, and</li> <li>(iii) loan disbursements credited into the account.</li> </ul> |

# Statement of Financial Transactions (SFT) CSV Specification / Format - Version 1.0

July 2018

|    |                       |    |     |   |
|----|-----------------------|----|-----|---|
|    |                       |    |     | <p>Where the holder of the account, jointly or otherwise, holds more than one account with the bank or non-bank deposit taking institution, the details of the other accounts including the Account Number, Total Deposits and Balance as at 30 June should also be included in the Statement of Financial Transactions.</p> <p>The following Account holders should be excluded:</p> <ul style="list-style-type: none"> <li>(i) an individual who is not resident in Mauritius,</li> <li>(ii) an entity holding a GBL 1 or GBL 2 license with the FSC, and</li> <li>(iii) a public listed company, its subsidiaries and associates.</li> </ul> |
| 9  | Total Deposits        | 11 | Yes | <p>The total deposit made in the account during the income year should be inserted.</p> <p>It consists of numbers 0 to 9 only.</p> <p>Amount should not contain decimal places or separator E.g. An amount should appear as 123456789.</p> <p>Total deposits should exclude:</p> <ul style="list-style-type: none"> <li>(iv) emoluments,</li> <li>(v) intra-account transactions, and</li> <li>(vi) loan disbursements credited into the account.</li> </ul>  |
| 10 | Balance as at 30 June | 11 | Yes | <p>The balance in the account as at the end of the income year (30 June) should be inserted.</p> <p>It consists of numbers 0 to 9 only.</p> <p>Amount should not contain decimal places or separator E.g. An amount should appear as 123456789.</p> <p>A negative sign should be used where the balance is negative.</p>  |