

Return of Dividend (ROD) CSV Specifications / Format (v1.0)

July 2018

MNS	RODA	V1.0					
TAN of the Company	BRN of the Company	Name of the Company	Year ending 30 June	Telephone Number	Mobile Number	Name of Declarant	Email Address
<i>Insert TAN of the Company Here</i>	<i>Insert BRN of the Company Here</i>	<i>Insert name of the Company Here</i>	<i>Insert period here - YYYY</i>	<i>Insert Telephone Number Here</i>	<i>Insert Mobile Number Here</i>	<i>Insert Name of Declarant Here</i>	<i>Insert Email Address Here</i>
Names of the Shareholder	NIC Number of the Shareholder	Business Registration Number of the Shareholder	Tax Account Number of Shareholder	Amount of Dividend Paid (MUR)	Personal (Y/N)	Joint Shareholder(s) name(s)	
<i>Insert Names of shareholder here</i>	<i>Insert the shareholder's National Identity Number or in the case of non-citizen, the identification number issued to him by the immigration officer here</i>	<i>Insert the shareholder's BRN here</i>	<i>Insert the tax account number of the shareholder</i>	<i>Insert the amount of dividend paid here</i>	<i>Insert if Personal or not (Y / N)</i>	<i>Insert Joint Shareholders name(s) - if more than 1 shareholder name separate using semicolon ;</i> <i>For example : Brandon Rogers ; Remmy Ray</i>	

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Information to be provided in csv files should be as follows:-

Line 1 and 2 should be exactly as indicated below.

Line 1 - Column labels

MNS	RODA	V1.0
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	Column	Max. width	Mandatory	Validations
1.	Source	3	Yes	It will contain the value MNS if filed by MNS
2.	Return Type	6	Yes	It will contain the value RODA
3.	Template Version	5	Yes	It will contain the value V1.0

Line 2 - Column labels

TAN of the Company	BRN of the Company	Name of the Company	Year ending 30 June	Telephone Number	Mobile Number	Name of Declarant	Email Address
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Line 3 – Header information such as TAN No, Business Registration Number, Company Name, Period, Telephone Number, Mobile Number, Name of Declarant, Email address

<i>Insert TAN of the Company Here</i>	<i>Insert BRN of the Company Here</i>	<i>Insert name of the Company Here</i>	<i>Insert period here - YYYY</i>	<i>Insert Telephone Number Here</i>	<i>Insert Mobile Number Here</i>	<i>Insert Name of Declarant Here</i>	<i>Insert Email Address Here</i>
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Line 3 – Description of each column

	Column	Max. width	Mandatory	Validations
4.	TAN of the Company	8	Yes if BRN NOT provided	It must be a valid TAN
5.	BRN of the Company	9	Yes if TAN NOT provided	Characters allowed A to Z & 0 to 9
6.	Name of Company	50	Yes	It must consist of valid letters and numbers only
7.	Year ending 30 June	4	Yes	Format is YYYY (Eg. 2018)
4.	Telephone Number	7	Yes if Mobile Number NOT provided	Numbers allowed 0 to 9. Must be of 7 characters starting only with 2,4,6,9
5.	Mobile Number	8	Yes if Telephone Number NOT provided	Numbers allowed 0 to 9. Must be 8 characters starting only with 5
6.	Name of Declarant	40	Yes	Characters allowed A to Z & 0 to 9
7.	Email Address	50	Yes	It must consist of a valid email address

Line 4 - Column labels

Names of the Shareholder	NIC Number of the Shareholder	Business Registration Number of the Shareholder	Tax Account Number of Shareholder	Amount of Dividend Paid (MUR)	Personal (Y/N)	Joint Shareholder(s) name(s)
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Line 5 up to end of file - Detail information

	Column	Max. width	Mandatory	Remarks
1	Names of the Shareholder	60	Yes	It must consist of valid letters and numbers only
2	NIC Number of the Shareholder	14	Yes if Shareholder's BRN and TAN NOT provided	This is the National Identity Number of the shareholder or in case of non-citizen the identification number issued to him by the immigration officer. Characters allowed A to Z & Numbers 0 to 9
3	Business Registration Number of the Shareholder	9	Yes if NIC and TAN NOT provided	This is the Business Registration Number (BRN) of the shareholder Characters allowed A to Z & Numbers 0 to 9
4	Tax Account Number of Shareholder	8	Yes if NIC and BRN NOT provided	It must be a valid TAN
5	Amount of Dividend Paid (MUR)	10	Yes	This is the amount of dividend paid to the shareholder. Numbers allowed 0 to 9 only without cents and value must be greater than 100,000
6	Personal (Y/N)	1	Yes	Y if personal, N if joint shareholder
7	Joint Shareholder(s) name(s)		No	Names of shareholders, delimited by a column (;) E.g Name1; Name2; Name 3

Note: Commas and special characters such as (&,"', >, <) are not allowed in any columns.